**COURSE Syllabus**

**Course Name: Oral Skills 1**

**Course Number: 01021103**

General Course Information:

|  |  |
| --- | --- |
| Course title | Oral Skills 1 |
| Course number | 01021103 |
| Credit hours (theory, practical) | 3/ Theory |
| Contact hours (theory, practical) | 12:00- 1:00 (Sun., Tues., Thurs.) |
| Prerequisites/co-requisites | --------- |
| Academic Program | English Language & literature |
| Program code | 102 |
| Awarding institution | Isra University |
| Faculty | Faculty of Arts |
| Department | English Language & literature |
| Level of course | 1st Year/ 1st semester |
| Academic year /semester | 2019-2020/ First Semester |
| Awarded qualification | Bachelors of Arts |
| Other department(s) involved in teaching the course | ---------- |
| Language of instruction | English Language |
| Date of production/revision |  |

Course Coordinator:

|  |
| --- |
| Coordinator's Name: Dr. Khaled Alnajjar  Office No.:  Office Phone: 2440  Office Hours: 10:00-11:00, 11:00- 12:00 & 1:00- 2:00 (Sun., Tues., Thurs.)  11:00-12:30 & 2:00-3:30 (Mon., Wed.)  Email: khaled.alnajjar@iu.edu.jo |

Other Instructors:

|  |
| --- |
| Instructor’s Name:  Office No.:  Office Phone:  Office Hours:  Email: |

Course Description:

|  |
| --- |
| * Introductory practical course providing the students with the opportunity to practice spoken English through role-play activities and group discussions to improve their ability to speak English effortlessly with confidence in a variety of situations * Topics of everyday conversations: shopping and restaurants, school/university education, post office, visiting the doctor, airport check-in, passport control. |

Text Book: *Author(s), Title, Publisher, Edition, Year, Book website.*

|  |
| --- |
| Anderson, J. (2007). *Role plays for today: Photocopiable activities to get students speaking*. Surrey: Delta Publishing. |

References: *Author(s), Title, Publisher, Edition, Year, Book website.*

|  |
| --- |
| Required book (s), assigned reading and audio-visuals: |

Course Educational Objectives (CEOs):

|  |  |
| --- | --- |
|  | Ability to enhance students’ speaking and listening skills in English. |
|  | Ability to provide extensive speaking practice that prepares students to communicate effectively and to perform competently in various settings. |
|  | Ability covers a wide range of topics of everyday conversations, such as shopping and restaurants, school/university education, post office, visiting the doctor, airport check-in, passport control, etc. |
|  |  |
|  |  |

Intended Learning Outcomes (ILO’s):

|  |  |  |  |
| --- | --- | --- | --- |
|  | Intended Learning Outcomes (ILO’s) | **Relationship to CEOs** | **Contribution to PLOs** |
| 1. A | Knowledge and Understanding: | | |
| 1. A1 | Understand how to structure and present a topic/argument. | 1 | c. |
| 1. A2 | Extract (and infer) information from spoken discourse. | 1 | b. |
| 1. A3 |  |  |  |
| 1. A4 |  |  |  |
| 1. B | Intellectual skills: | | |
| 1. B1 | Express ideas, opinions, or feelings to others. | 2 | e. |
| 1. B2 | Express themselves fluently using appropriate grammar, vocabulary and pronunciation. | 3 | a. |
| 1. B3 |  |  |  |
| 1. C | Subject specific skills: | | |
| 1. C1 |  |  |  |
| 1. C2 |  |  |  |
| 1. C3 |  |  |  |
| 1. C4 |  |  |  |
| 1. C5 |  |  |  |
| 1. D | Transferable skills: | | |
| 1. D1 | Practice their oral and communication skills, presenting information orally, engaging in a dialogue and answering questions orally. | 2 | e. |
| 1. D2 | Use English in real-life situations. | 3 | f. |
| 1. D3 |  |  |  |

Topic Outline and Schedule:

|  |  |  |
| --- | --- | --- |
| **Topic** | **Weeks** | **Achieved ILOs** |
| Welcome and Introduction to the course | 1 | A1 |
| Part 1 of the textbook: **Services** (role play 1a) | 2 | B1 |
| Services (role play 1b) | 3 | B1 |
| Part 2 of the text book: **Shopping** (role play 2a) | 4 | B1 |
| Shopping (role play 2b) | 5 | B1 |
| Free talk about World Cuisines | 6 | D1 |
| First Exam | 7 |  |
| Part 1: **Services** (role play 1e) | 8 | B1 |
| Part 1: **Services** (role play 1d) | 9 | B1 |
| Discussion of School/University Education | 10 | A2 |
| Discussion of some global issues (discrimination, inequality) | 11 | A2 |
| Second Exam | 12 |  |
| Part 3: **Social Life** | 13 | D2 |
| Part 4: **Lifestyle** | 14 | D2 |
| **Final exam** | 15 |  |
| 16 |  |

Teaching Methods and Assignments:

|  |
| --- |
| Development of ILOs is promoted through the following teaching and learning methods:  Lectures |

Course Policies:

|  |
| --- |
| A- Attendance policies:  The maximum allowed absences is 15% of the lectures.  B- Absences from exams and handing in assignments on time:  First Exam and second exam can be retaken based on approval of excuse by the instructor's discretion.  Not handing assignment on time will incur penalties.  C- Academic Health and safety procedures  D- Honesty policy regarding cheating, plagiarism, and misbehaviour:  Cheating, plagiarism, misbehaviour will result in zero grade and further disciplinary actions may be taken.  E- Grading policy:   * All homework is to be posted online through the e-learning system. * Exams will be marked within 72 hours and the marked exam papers will be handed to the students.   F- Available university services that support achievement in the course: **Labs, Library.** |

Required equipment:

|  |
| --- |
|  |

Assessment Tools implemented in the course:

|  |
| --- |
| * Oral Exams. |

Program Learning Outcome (PLOs):

|  |  |
| --- | --- |
| Program Learning Outcomes describe what students are expected to know and be able to do by the time of graduation. These relate to the knowledge, skills, and behaviours that students acquire as they progress through the program. A graduate of the () program will demonstrate | |
|  | Acquiring the basic language skills in English. |
|  | Understanding the disciplines of knowledge of the English language. |
|  | Developing different skills of contact and communication. |
|  | Analyzing linguistic and literary texts. |
|  | The ability to adapt to different working environments and conditions. |
|  | Evaluating different working environments and conditions. |
|  | The ability to write scientific researches related to English Language and literature. |
|  | Acquiring technical skills in the field of scientific research. |
|  | Enhancing critical thinking skills. |

Responsible Persons and their Signatures:

|  |  |  |  |
| --- | --- | --- | --- |
| **Course**  **Coordinator** | **Khaled Alnajjar** | **Completed Date** | 10/ 19 /2019 |
|  |  | **Signature** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Received by** (Department Head) |  | **Received Date** | / / |
|  |  | **Signature** |  |